



If you have any questions about this procedure, please speak to the Operations Manager.

Your name: _____ (optional)

Date: _____

Your grievance:

(Please feel free to use more than the space provided)

Please give this to a staff person or mail this form to our Operations Manager.*

**If your grievance is with the Operations Manager, it will go to the owners.*

Due to confidentiality rights of staff and personnel, we may not be able to tell you the outcome of this grievance.

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